

# Budget Approval Meeting Minutes

**Toomer Elementary**

**Date:** March 6, 2023

**Time:** 5pm

**Location:** Zoom

I. Call to order: 5:07pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Caroline Brown	Present
Parent/Guardian	Michelle Davis	Absent
Parent/Guardian	Kristie Seelman	Present
Parent/Guardian	Sean Garrett	Present
Instructional Staff	Ashley Dromgoole	Present
Instructional Staff	Tanzannia Weaver	Present
Instructional Staff	Jieun Lee	Present
Community Member	Isaac White	Absent
Community Member	Felicia White	Absent
Swing Seat	Ben Mueller	Present

Guests Present: None

Quorum Established: yes

III. Action Items

A. **Approval of Agenda:** Motion made by: Tanzannia; Seconded by: Jieun

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion Passes

B. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: Kristie; Seconded by: Tanzannia

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion Passes

C. **Approval of the Budget (after final presentation/review):**

Motion made to move to discussion item prior to voting on budget: Kristie;

Seconded by Tanzannia. Members approving: All

Motion made to approve the budget by: Tanzannia; Seconded by: Kristie

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

#### IV. Discussion Items

- A. **Discussion Item 1:** Presentation of the final budget. Principal Brown presented the budget. First, she covered the norms of the GO Team. She then provided an overview where we are in the budget process - Step 7, final budget approval. Review the strategic plan breakout from the last meeting - including focusing on math supports (instructional coach) and an assistant principal. Detailed why an IB staff person is vital for next year. Also discussed materials and supply costs, including for family engagement and pre-K and K welcome kits. Discussed CARES allocation - last year for these funds; most of this will focus on math training (inquiry-based); band materials; media center; chromebooks; teacher stipends for extra work. All of the CARES funding was approved by the district. No changes to budget from 2 weeks ago. Principal Brown also showed a pie chart showing breakdown of allocation of school budget by functions (majority to instruction).

#### V. Information Items

- A. **Principal's Report** Principal Brown shares other information items.
- i. **BASC-3 Results:** The district asked us to share these data - where students and teachers do a behavioral screening on children. The information is not yet available (today was closing day), so will present at May meeting.
  - ii. **Spring ACES Presentation:** Sharing what Toomer does with this program. The first item was signature programming - which is IB for Toomer. The school has implemented PLC around concept-based inquiry. Teachers meet 2x/month to discuss growing practices for IB implementation. IB Parent newsletter is distributed for each unit. Bookmarkers with learner profiles go to all families. Working on IB being our main lens for instruction. The second topic was Whole Child Intervention. Attendance in Spring is 97.%, growth from last year; ADA attendance rate for Spring is 91.2%. There is a group of about 30% of children with chronic absences. No suspensions in Fall. Our numbers for Spring are also much less than last Spring 2022. MAP assessment data was already shown at an earlier meeting - this Wednesday, students are taking their 3rd assessment & data will be ready in May. Milestones data should match what we get from MAP as well. HMM dosage - this is our intervention program; we need to do this at least 15 minutes/day at least 2 days/week. We're hitting this target for everyone but one group of 4th graders who are struggling to stay engaged; doing targeted work

with individualized support for this 4th grade group. In terms of the school improvement plan, Toomer is working to grow teacher capacity through a lens of personalized learning. Principal Brown showed info about instruction changing in classrooms related to this; for math instruction, adjusted master schedule to allow DSE teachers to have time to work with their grade levels. They've also created weekly student attendance & CARE team meetings; had a recent site visit & deemed proficient - Toomer was asked to be a district model. Monthly student-focused PTA meetings to highlight the arts - working so well that they need a bigger space to fit people. Legacy Celebration is planned and will have a group of speakers - helps with family engagement; scheduled for the end of April.

**VI. Announcements** Some people on the GO Team still need to complete their budget training - we'll have to figure that out. Principal Brown has thanked everyone for helping to recruit GO Team nominees for next year - we have a full slate of nominees. Math Bowl is coming up, but it is during the school day. A Family Engagement event will be around the milestones - end of March. Thanks to the 2nd grade team with the field trip to Botanical Gardens - a visitor to the gardens remarked how the students were kind, well-mannered, and helpful. Next meeting is in late May and will have updates around the move to Coan.

**VII. Public Comment**

- i. No one has received comments prior to meeting, and no one from the public attended the meeting.

**VIII. Adjournment**

Motion made by: [Kristie](#); Seconded by: [Ben](#)

**Members Approving:** All

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion Passes**

**ADJOURNED AT** [5:32pm](#)

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**Minutes Taken By:** [Kristie Seelman](#)

**Position:** [Secretary](#)

**Date Approved:** [05/08/23](#)